

**THE TRAVANCORE CEMENTS LIMITED**  
**(Regd. Office: NATTAKOM, KOTTAYAM – 686 013)**

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CIN:U26941KL1946SGC001213

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**75<sup>th</sup> ANNUAL GENERAL MEETING**  
**Book Closure and E-voting**

Notice is hereby given that the 75<sup>th</sup> Annual General Meeting of the members of THE TRAVANCORE CEMENTS LIMITED will be held on Friday, 23<sup>rd</sup> September 2022 at 11.00 a.m. through Video Conferencing (“VC”)/Other Audio Visual Means (“OAVM”) at the Registered Office of the Company at Nattakom, Kottayam to transact the following business:

“To receive, consider and adopt the audited Financial Statements of the Company for the year ended 31<sup>st</sup> March 2022 together with the Reports of the Board of Directors, Auditors and Accountant General (Audit), Kerala”.

The Ministry of Corporate Affairs (“MCA”) has vide its circular dated May 05, 2020, read with circulars dated April 08, 2020 and April 13, 2020 “(collectively referred to as “MCA Circulars”) issued by the Ministry of Corporate Affairs followed by Circular No. 20/2020 dated May 05, 2020 and Circular No. 02/2021 dated January 13, 2021 and all other relevant circulars issued from time to time permitted the holding of the Annual General Meeting (“AGM”) through Video Conferencing (“VC”) / Other Audio Visual Means (“OAVM”), without the physical presence of the Members at a common venue.

The Company has entered into an agreement with National Security Depository Limited (NSDL) for facilitating voting through electronic means, as the authorised e-voting agency and also engaged for the services conducting the AGM through Video Conferencing (“VC”) / Other Audio Visual Means (“OAVM”) by NSDL as the authorised agency.

The company has on 22/08/2022 completed the despatch of the Notice of the AGM to the members whose names have appeared in the Register of Members as on 04/07/2022 by post.

Notice is further given in pursuant to Section 91 of the Companies Act, 2013 read with rule 10 of Companies (Management and Administration) Rules, 2014 and clause 16 of the Listing Agreement that the Register of Members and the Share Transfer Books of the Company will remain closed from 09/09/2022 to 17/09/2022 (including both days) in order to determine the details of the Shareholders of the company as on the date of AGM.

In compliance with provisions of Section 108 of the Companies Act, 2013, Rule 20 of the Companies (Management and Administration) Rules, 2014 as amended by the Companies (Management and Administration) Amendment Rules, 2015, the Company is pleased to provide members facility to exercise their right to vote on resolutions proposed to be considered at the 75<sup>th</sup> Annual General Meeting (AGM) by electronic means and the business may be transacted through e-Voting Services. The facility of casting the votes by the members using an electronic voting system from a place other than venue of the 75<sup>th</sup> AGM (“remote e-voting”) will be provided by National Securities Depository Limited (NSDL).

The remote e-voting period commences on 20/09/2022 at 9.00 am and ends on 22/09/2022 at 5.00 pm. During this period members of the company holding shares either in physical form or dematerialized form as on the cut off date 17/09/2022 being the record date for the purpose of voting, may cast their vote electronically. The e-voting shall not be allowed

beyond the said date and time. Persons who become members of the company after despatch of AGM notice but before the cut off date, may write to NSDL by email to [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in) for Login id and password.

The attendance of the Members attending the AGM through VC/OAVM will be counted for the purpose of ascertaining the quorum under Section 103 of the Companies Act, 2013.

Members who have not cast their votes through e-voting, can exercise their voting rights at the AGM through VC/OAVM whereas who have cast their votes by e-voting may attend the AGM, but shall not be entitled to cast their votes again at the AGM.

For further clarifications or grievances please contact: Company Secretary, The Travancore Cements Limited, Nattakom, Kottayam – 686 013, Kerala: Ph. No.0481-2360151, (mob.) 9446293728 e-mail: [cstravcement@gmail.com](mailto:cstravcement@gmail.com)

The results of e-voting shall be announced on or after the AGM of the Company. Results declared along with the Scrutinizer's Report shall be placed on the Company's website [www.travcement.com](http://www.travcement.com) and on the website of NSDL for the information to Members..

The Notice of the 75<sup>th</sup> AGM is placed in the website of the Company [www.travcement.com](http://www.travcement.com)

For THE TRAVANCORE CEMENTS LIMITED,

(Sd/-)

SAJI A.J.,

Dy. GENERAL MANAGER - COMPANY SECRETARY

Kottayam,  
23/08/2022